

UNSTRUCTURED Field Experience Log & Reflection

Instructional Technology Department

Candidate: Jennifer Burke	Mentor/Title: Karin Searls/Teacher	School/District: Centennial Academy / Atlanta Public Schools
Course: ITEC 7305 Data Analysis		Professor/Semester: Jim Wright/Summer 2014

Part I: Log

(This log contains space for up to 5 different field experiences for your 5 hours. You may only need one! If you have fewer field experiences, just delete the extra rows. If you have more than 5 field experiences, please copy and paste additional rows. Thank you!)

Date(s)	1 st Field Experience Activity/Time	PSC/ISTE Standard(s)	Reflection <small>(Minimum of 3-4 sentences per question)</small>																																																																																																																					
6-14-14	(2.5 HOURS) pulled STAR Reading and STAR Math student achievement reports from <i>Renaissance Learning</i> assessment database to inform 2014-15 SY reading and math instructional planning.	PSC 2.7 / ISTE 2g PSC 2.8 / ISTE 2h	<p>1. Briefly describe the field experience. What did you learn about technology facilitation and leadership from completing this field experience?</p> <p>STAR Reading and STAR Math are computer-adaptive assessments administered 3 times a year or when new students enroll in school. Reports generated from these assessments document specific areas of individual students' strengths and weaknesses and document growth in reading and mathematics understanding. As a service to Centennial Academy faculty, I download summary and individual diagnostic reports and review the results with teachers. Teachers count on me to facilitate use of these reports and explain diagnostic information and identify trends and growth.</p> <p>2. How did this learning relate to the knowledge (what must you know), skills (what must you be able to do) and dispositions (attitudes, beliefs, enthusiasm) required of a technology facilitator or technology leader? (Refer to the standards you selected in Part I. Use the language of the PSC</p>																																																																																																																					
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<p>standards in your answer and reflect on all 3—knowledge, skills, and dispositions.)</p> <p>In setting criteria and filtering data parameters for these automated reports I demonstrate knowledge, skills and dispositions of a technology facilitator to model and facilitate effective use of diagnostic, formative and summative reading and mathematics assessments that measure student learning through use of digital assessment tools.</p> <p>3. Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed?</p> <p>This field experience impacts school improvement and student learning, as reports generated from these assessments document specific areas of individual students’ strengths and weaknesses and document growth in reading and mathematics understanding. This data is used by teachers at all grade levels to plan interventions and instructional strategies to improve student learning. The impact will be assessed by documenting use of diagnostic information to determine differentiated grouping and through review of quarterly reading and mathematics lesson plans, and planning with EIP instructional staff.</p>											
Date(s)	2 nd Field Experience Activity/Time	PSC/ISTE Standard(s)									Reflection (Minimum of 3-4 sentences per question)
6-19-14 & 6-23-14	(4.0 HOURS) Collaborated with Centennial colleagues Blackmon and Meidinger to develop a needs assessment about staff experience using google products. Edited survey based on comments from teammates and administered the survey to Centennial Academy teachers.	PSC 5.1 /4a ISTE									<p>1. Briefly describe the field experience. What did you learn about technology facilitation and leadership from completing this field experience?</p> <p>I applied my learning from ITEC 7460 to develop a needs assessment survey to facilitate development of</p>

DIVERSITY

(Place an X in the box representing the race/ethnicity and subgroups involved in this field experience.)

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Race/Ethnicity:								
Asian								
Black	x	x	x					
Hispanic								
Native American/Alaskan Native		x						
White		x	x					
Multiracial		x	x					
Subgroups:								
Students with Disabilities								
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appropriate professional development for staff in using Google School products for collaboration and communications. I administered this survey to 62 teachers at Centennial Academy, and provided technical assistance leadership and support to facilitate completion of the survey. I summarized results of the survey for the coaching team.

2. How did this learning relate to the knowledge (what must you know), skills (what must you be able to do) and dispositions (attitudes, beliefs, enthusiasm) required of a technology facilitator or technology leader? (Refer to the standards you selected in Part I. Use the language of the PSC standards in your answer and reflect on all 3—knowledge, skills, and dispositions.)

Developing this needs assessment instrument demonstrates my knowledge, skills and dispositions of a technology facilitator to model and facilitate conducting a needs assessment. This determined school-wide, faculty and grade level strengths and weaknesses in using Google products. The results from this needs assessment informs the content and delivery of technology-based professional learning and allows our technology coaching team to provide instruction that meets immediate teacher needs.

3. Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed?

This field experience impacts school improvement and faculty development by immediately contributing to communication and collaboration among staff members. All teachers will be

supported to ensure equal understanding of using Google products for planning as well as student collaboration. The impact will be assessed by assessing the quality of class websites developed by teachers as well as the level of online collaboration among grade level teams and committees.

Date(s)	3 rd Field Experience Activity/Time	PSC/ISTE Standard(s)	Reflection (Minimum of 3-4 sentences per question)
6-20-14	Using library circulation system software, completed library inventory, downloaded and analyzed circulation reports, inventory data reports for library program planning. (1.5 hrs)	PSC 1.3 / ISTE1c PSC 2.8 / ISTE 2h PSC 5.1 / ISTE4a	<p>1. Briefly describe the field experience. What did you learn about technology facilitation and leadership from completing this field experience?</p> <p>At the end of the 2014 school year, Centennial Place Elementary School closed, to reopen August 4, 2014 as Centennial Academy. To close out the year, I used the library circulation system software to complete the library inventory, then downloaded and analyzed circulation reports and inventory data reports for library program planning. As library media specialist I am responsible for collection management and development that supports our schools curriculum. These reports provide information I need about age, use and subject coverage of the collection to plan for next year's acquisitions.</p>

At the end of the 2014 school year, Centennial Place Elementary School closed, to reopen August 4, 2014 as Centennial Academy. To close out the year, I used the library circulation system software to complete the library inventory, then downloaded and analyzed circulation reports and inventory data reports for library program planning. As library media specialist I am responsible for collection management and development that supports our schools curriculum. These reports provide information I need about age, use and subject coverage of the collection to plan for next year's acquisitions.

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Race/Ethnicity:								
Asian					x	x		
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2. How did this learning relate to the knowledge (what must you know), skills (what must you be able to do) and dispositions (attitudes, beliefs, enthusiasm) required of a technology facilitator or technology leader? (Refer to the standards you selected in Part I. Use the language of the PSC standards in your answer and reflect on all 3—knowledge, skills, and

Eligible for Free/Reduced Meals					x	x			<p>dispositions.) As Library Media Specialist at Centennial Academy, I research, recommend, and implement policies, procedures, programs and funding strategies to support implementation of the library's strategic plans that support curriculum needs of our school. I model and facilitate the effective use of the library's digital tools and resources to systematically collect and analyze circulation and inventory data to develop purchasing priorities. This needs assessment determines subject area strengths and weaknesses to inform the content and delivery of technology based resources and professional learning.</p> <p>3. Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed? This field experience impacts school improvement and student learning because these reports are needed to inform program planning and set library resource allocations for the coming year that supports the school learning environment and curriculum. These data reports are used to provide rationale in development of grant applications and budget planning. The impact will be assessed by review of funding requests and development of successful grant applications.</p>
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